



Standards of Excellence

Overview

In order to assist the University of Wyoming fraternity & sorority community in becoming a premiere community, we believe individual chapters will be most successful if they fulfill *Standards of Excellence* that support the values and principles upon which their organizations were founded. Participation in Standards of Excellence is an expectation of all recognized chapters and FSL Awards are voluntary; however, only chapters participating in the program will be eligible for awards recognition.

To better assist fraternity and sorority chapters complement the academic mission of the university, develop leadership and character in members, provide service to the community, build relationships and foster lifelong friendships, this document will set forth Standards of Excellence for fraternities and sororities at University of Wyoming. The fundamental purpose of this document is to encourage the fraternity and sorority chapters at University of Wyoming to focus on their founding values, which are crucial to the rich development of fraternity men and sorority women.

Grading

Each of the 10 Standards of Excellence will be given 10 points, which will add up to a total of 100 points. Points are awarded as follows through the performance sections of each standard. Partial points may be awarded for some standards, as well as Bonus Points for exceeding certain standards. A Standards of Excellence Awards Committee will be formed consisting of representation by the Fraternity and Sorority Life Office, the two governing councils, alumni, and professionals outside University of Wyoming.

Award Levels

A chapter may achieve *Excellence* for a Standard by attaining all 10 possible points in that category. A chapter may achieve *Proficient* for a Standard by attaining at least 8 possible points in that category. *Chapter of the Year Awards* will be awarded to the top point-earning chapter within each of the two councils that has the highest total points among its peers. The *President's Cup* will be awarded to the chapter with the highest overall total points.

Individual/Chapter Awards

In addition to the 10 Standards of Excellence, the Individual/Chapter Awards Appendix outlines optional awards for which a chapter may apply and are to be included in the Standards of Excellence submission. These awards categories include: Emerging Leader of the Year, Chapter President of the Year, Council Officer of the Year, Advisor of the Year, Fraternity Man of the Year, Sorority Woman of the Year, Outstanding Community Service Project, Outstanding Philanthropic Endeavor, Innovation Award, Impact Award, and Most Improved Award.

Submission

Material must be uploaded through the Standards of Excellence portal through UW Connect by the March 1. Documentation should be easily understood interpreted by a person who may be unfamiliar with your chapter. Points may not be awarded if the provided templates are not used and submission is not neat and orderly.



ACADEMICS (12 points)

1. **Chapter has an overall chapter GPA for its full current membership that is above the respective all-male or all-female undergraduate GPA for each semester.**
(2 points per semester, maximum of 4 points)
(+0.25 bonus points for each 0.10 points above the respective all-male or all-female GPA per semester, no maximum)
 - ✓ *No Submission – Will be verified by Fraternity and Sorority Life Office*

2. **Chapter has an overall chapter GPA for its full current membership that is above the respective all-fraternity or all-sorority GPA each semester.**
(1 point per semester, maximum of 2 points)
 - ✓ *No Submission – Will be verified by Fraternity and Sorority Life Office*

3. **Chapter has an overall new member GPA meets or exceeds the all first-year GPA each semester a chapter has a new member class.**
(1 point per semester, maximum of 2 points)
 - ✓ *No Submission – Will be verified by Fraternity and Sorority Life Office*

4. **Chapter has a written scholarship program that promotes academic achievement. This program will include a statement on chapter academic policies, provide information and access to chapter and campus resources for academic development, and outline a plan on how to assist members who find themselves struggling academically.**
(2 points)
 - *Submit written scholarship plan*



CHAPTER OPERATIONS (12.5 points)

1. **Chapter utilizes a Constitution & Bylaws that have been reviewed and approved by the chapter within the last 12 months.**
(2 points)
 - Submit Constitution & Bylaws with documentation of approval within last 12 months*

2. **Chapter hosts a chapter retreat in which the chapter meets to set at least three (3) chapter-wide goals for the coming semester.**
(2 points)
(+0.50 bonus points for 100% chapter attendance)
 - Submit retreat agenda/curriculum*
 - Submit list of members attending the retreat*
 - Submit at least three (3) chapter-wide goals*

3. **Chapter hosts an officer transition retreat/meeting**
(2 points)
 - Submit retreat agenda/curriculum*
 - Submit list of officers in attendance*

4. **Chapter has a working internal standards board/honor board to handle disciplinary procedures, violations of chapter policies, and other chapter judicial affairs.**
(2 points)
 - Submit copy of internal standards board/honor board policy and procedures*

5. **Chapter maintains accurate attendance records and minutes for chapter meetings**
(1 point per semester, maximum of 2 points)
 - Submit copy of chapter attendance for each semester*
 - Submit copy of chapter minutes from at least two (2) meetings for each semester*

6. **Chapter submits materials for their inter/national annual report/awards process.**
(+.50 point per each award won, maximum of 2 points)
 - Submit an image of awards from event*
 - Provide Headquarter's confirmation (a HQ Newsletter, Social media post will work)*



RECRUITMENT (10 points)

1. **Chapter has developed a thoughtful, written plan for the recruitment/intake of new members that is values-based and alcohol-free.**
(4 points)
 - Submit copy of written recruitment plan, including any recruitment programs, events, or activities the chapter engaged in during the previous year*

2. **Chapter provides recruitment/intake training and education to prepare members for recruitment success.**
(2 points)
 - Submit documentation of training date(s), time(s), and location(s), as well as guest speaker(s)/presenter(s), education materials, and agenda*
 - Submit list of members attending the training(s)*

3. **Chapter utilizes academic standards and values-based criteria to qualify potential new members prior to extending an invitation to join.**
(2 points)
 - Submit academic standards requirements, as outlined in chapter governing documents or inter/national organization policies*
 - Submit copy of selection criteria and/or membership expectation agreement (code of conduct)*

4. **Chapter participates in governing council and university planned recruitment/intake events (i.e. Move-In, Homecoming events, Council Recruitment Information Sessions, etc.)**
(2 points)
 - Submit list of members attending each council and/or university planned events*



NEW MEMBER EDUCATION (10.5 points)

1. **Chapter has a written new member education program that is approved by its inter/national organization.**
(4 points)
 - Submit copy of written new member education program, which should include dates, times, locations and details of all new member meetings, programs, involvement, events, activities, and ceremonies (such as pledging/pinning, big brother/sister reveal, and initiation)*
 - Submit proof of approval by inter/national organization*

2. **Chapter conducts initiation within 12 weeks, or less as determined by the inter/national organization, from the date upon which a bid for membership was extended.**
(1 point)
 - ✓ *No Submission – Will be verified by Fraternity and Sorority Life Office*

3. **Chapter demonstrates an initiation rate of 85% of all new members each semester.**
(1 point for both semesters)
(+0.50 bonus points for 100% initiation rate each semester up to 1 point)
 - ✓ *No Submission – Will be verified by Fraternity and Sorority Life Office*

4. **Chapter has a written new member academic achievement plan in place to monitor academic progress of new members and assist new members to achieve academically.**
(2 points)
 - Submit written new member academic achievement plan*

5. **Chapter utilizes outside guest speakers (alumni, staff, faculty, campus departments, etc.) to enhance the new member education program.**
(1 point)
 - Submit list of guest speakers, topics discussed, dates, and any materials provided*

6. **100% of new members attend New Member Orientation as provided by the Fraternity and Sorority Life Office.**
(1 point)
 - ✓ *No Submission – Will be verified by Fraternity and Sorority Life Office*



PERSONAL AND PROFESSIONAL DEVELOPMENT (11 points)

1. **Chapter has developed a written member education/development program for its active membership (beyond the new member education program).**

(2 points)

- Submit copy of written member education/development program, which should include dates, times, locations, guest speakers, and details of all member education/development meetings, programs, events, and activities*

2. **Chapters hosts or attends four (4) membership development programs or workshops, one in each of the categories listed: Academic Achievement, Values Clarification, Cultural/Intercultural Awareness, and Personal Health and Wellness**

(2 points per program, maximum of 8 points)

(+0.25 bonus points for each program that has 75% or more attendance)

- a) **Academic Achievement:** Time Management, Test Taking, Study Skills, Note Taking, Interacting with Faculty, etc.
- b) **Values Clarification:** Individual inter/national values programs, Living Your Ritual, Ethical Decision Making, Chapter Accountability, Leadership Development, etc.
- c) **Cultural/Intercultural Awareness:** Diversity and Intercultural Education, Racism, Sexism, Homophobia, Safe Zone Training, Social Justice Topics, etc.
- d) **Personal Health and Wellness:** Healthy Relationships, Body Image, Physical Fitness, Nutrition, Stress Management, Depression, Relaxation, etc.
- e) **Career Preparation:** Career Networking, Resume Writing/Review, Etiquette Dinner, Interviewing skills, etc.

- Submit documentation for each program, including general program overview, guest speaker, date, time, location, and any agenda/marketing/supporting materials*
- Submit list of attendees for each program*
- Submit verification of attendance list by guest speaker/presenter/lecturer*



LEADERSHIP AND INVOLVEMENT (12 points)

1. **75% of chapter members are involved in at least one (1) student organization, committee, sport, or are employed.**
(2 points)
(+0.50 bonus points for 100% of chapter members involved in at least one other organization)
 - ✓ *No Submission – Will be calculated by Fraternity and Sorority Life Office through the Chapter's semester Data Report Form submission*
2. **25% of chapter members hold a leadership position (Club Officer/CA/TA/Team Captain) on campus.**
(2 points)
(+0.50 bonus points for 40% of chapter members holding leadership positions)
 - ✓ *No Submission – Will be calculated by Fraternity and Sorority Life Office through the Chapter's semester Data Report Form submission*
3. **Chapter co-hosts one (1) program with an FSL organization that is a member of their council.**
(1 point)
 - Submit documentation of program, including general program overview, co-host, date, time, location, and any agenda/marketing/supporting materials*
4. **Chapter co-hosts one (1) program with a FSL organization that is not a member of their council.**
(1 point)
(+0.50 bonus points per program per council, maximum of 2 total bonus points)
 - Submit documentation of program(s), including general program overview, co-host, date, time, location, and any agenda/marketing/supporting materials*
5. **Chapter co-hosts at least one (1) program with non-FSL student organizations.**
(1 point per program, maximum of 2 points)
 - Submit documentation of programs, including general program overview, co-hosts, dates, times, locations, and any agenda/marketing/supporting materials*
6. **Chapter leadership attends inter/national conventions and/or regional leadership conferences.**
(1 point)
 - ✓ *No submissions - Will be verified by Fraternity and Sorority Life Office through the Chapter's semester Data Report Form submission*
7. **Chapter President attends all Chapter President Meetings sponsored by the Fraternity and Sorority Life Office.**
(1 point)
 - ✓ *No submissions - Will be verified by Fraternity and Sorority Life Office*



SERVICE AND PHILANTHROPY (10 points)

1. **Chapter completes at least 5 hours of community service (active volunteering) each semester.**
(3 points)
(+0.25 bonus points for each additional 5 hours per member, up to a maximum of 2 bonus points)
 - ✓ *No submissions - Will be verified by Fraternity and Sorority Life Office through the Chapter's semester Data Report Form submission*

2. **Chapter raises at least \$5.00 per member for a charitable cause each semester.**
(3 points)
(+0.25 bonus points for each additional \$5 per member, up to a maximum of 2 bonus points)
 - ✓ *No submissions - Will be verified by Fraternity and Sorority Life Office through the Chapter's semester Data Report Form submission*

3. **Chapter hosts one (1) community service project each semester with an outside agency or non-profit organization.**
(1 point per program, maximum of 2 points)
 - Submit documentation for each community service project, including date, time, and location, as well as the service provided and community impact*
 - Submit list of members participating in each community service project*
 - Submit verification of attendance list by agency or organization*

4. **Chapter hosts one (1) philanthropic event or activity each semester with/for an outside agency or non-profit organization that raises both awareness and funds for the organization's cause.**
(1 point per program, maximum of 2 points)
 - Submit documentation for each philanthropic event or activity, including date, time, location, and dollars raised, as well as how the chapter raised awareness for the cause*
 - Submit list of members participating in each philanthropic event or activity*
 - Submit verification of donation by agency or organization*



SAFETY AND WELLNESS (15 points)

1. **Chapter has a well-developed, written crisis management plan.**
(2 points; +.50 bonus points per semester if chapter practices plan)
 - Submit copy of written crisis management plan*
 - Submit date, time, and describe what was practiced (for bonus)*

2. **Chapter provides Safety and Wellness (risk management) education to at least 75% of its members.**
(2 points)
(+0.50 bonus points for 100% chapter attendance)
 - Submit documentation of education session, including general program overview, speakers, date, time, and location*
 - Submit list of members attending risk management education session*
 - Submit verification of attendance list by guest speaker/presenter*

3. **Chapter provides alcohol/other drug educational programming to at least 75% of its members.**
(2 points)
(+0.50 bonus points for 100% chapter attendance)
 - Submit documentation of education session, including general program overview, speakers, date, time, and location*
 - Submit list of members attending alcohol of other drug education session*
 - Submit verification of attendance list by guest speaker/presenter*

4. **Chapter provides hazing prevention education to at least 75% of its members.**
(2 points)
(+0.50 bonus points for 100% chapter attendance)
 - Submit documentation of education session, including general program overview, speakers, date, time, and location*
 - Submit list of members attending hazing prevention education session*
 - Submit verification of attendance list by guest speaker/presenter*

5. **Chapter provides bystander prevention training to at least 75% of its members.**
(1 point)
(+0.50 bonus points for 100% chapter attendance)
 - Submit documentation of education session, including general program overview, speakers, date, time, and location*
 - Submit list of members attending bystander training session*
 - Submit verification of attendance list by guest speaker/presenter*

6. **Chapter President, Risk Manager, and Social Chair attends Risk Management training as provided by the Fraternity and Sorority Life Office.**
(1 point)



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✓ *No submissions - Will be verified by Fraternity and Sorority Life Office*

7. **Chapter did not have any violations of UW, governing council, or inter/national organization regulations/policies during the reporting year**

(4 bonus points)

- ✓ *Good-standing with UW and council will be verified by Fraternity and Sorority Life Office*
- Submit verification of good-standing with inter/national organization*



FINANCE (10.5 points)

1. **Chapter operates with a detailed, line-itemed budget.**
(3 points)
 - Submit copy of detailed, line-itemed budget*
2. **Chapter maintains a current record of active and new member accounts at 85% of billings.**
(2 points)
(+0.50 bonus points for 100% of billings)
 - Submit copy of Accounts Receivable list for all active members and new members*
3. **Chapter requires at least two (2) officer signatures on all checks and financial agreements**
(2 points)
 - Submit documentation of dual signature requirement, such as copy of cleared check*
 - Submit documentation of dual signature requirement, as outlined in Chapter Constitution & Bylaws or inter/national organization policies*
4. **Chapter has a financial committee that meets regularly.**
(2 points)
 - Submit list of financial committee members and how often committee meets*
 - Provide description of meetings, business conducted, attendance, etc.*
5. **Chapter is in good financial standing with the university, governing council, and inter/national organization.**
(1 point)
 - Good-standing with UW and council will be verified by Fraternity and Sorority Life Office*
 - Submit verification by inter/national organization of financial good-standing*



ALUMNI AND PARENT ENGAGEMENT (10.5 points)

1. **Chapter has at least one (1) active Chapter Advisor.**
(1 point)
 - ✓ *No submissions - Will be verified by Fraternity and Sorority Life Office*
2. **Chapter Advisor(s) attends at least 33% of chapter/executive board meetings each semester.**
(0.50 points per semester, maximum of 1 point)
 - Submit list of Chapter Advisor's attendance at chapter or executive board meetings*
 - Submit verification of attendance by Chapter Advisor*
3. **Chapter sponsors an alumni reception, program, or event each semester.**
(2 points per program per semester, maximum of 4 points)
(+0.50 bonus points if event occurs during Homecoming Weekend)
 - Submit documentation of each alumni program, including general program overview, date, time, and location, as well as any promotional/marketing materials*
 - Submit list of members and alumni attending the program*
4. **Chapter develops and distributes an alumni newsletter at least each semester.**
(1 point per newsletter per semester, maximum of 2 points)
 - Submit a copy of each semester's Alumni Newsletter that was distributed*
5. **Chapter sponsors a parent reception, program, or event each semester.**
(1 point per program per semester, maximum of 2 points)
(+0.50 bonus points if event occurs during Parents Weekend)
 - Submit documentation of each parent program, including general program overview, date, time, and location, as well as any promotional/marketing materials*
 - Submit list of members and parents attending the program*



CHAPTER AND INDIVIDUAL AWARDS

Chapters may nominate members, the chapter, or fellow chapters/community members for recognition in any or all of the categories below. For each nomination, please submit any materials, documentation, or letters of endorsement that you believe best supports the nomination to be reviewed by the Awards Committee. This process is intentionally open to allow for creativity in nominations, so feel free to submit video, PowerPoint, photos, websites, or other supporting materials along with your nomination.

Individual

1. **Emerging Leader of the Year** – recognizes a first- or second-year student who embodies the organization's values and exhibits promising characteristics of great leadership in the chapter.
2. **Chapter President of the Year** – recognizes the chapter president who embodies the values of the organization whose leadership and contributions has successfully led his/her chapter to accomplish its goals.
3. **Council Officer of the Year** – recognizes the council officer who embodies the values of the fraternity/sorority community and has distinguished him/herself through service to and participation in a governing council.
4. **Chapter Advisor of the Year** – recognizes the chapter advisor (any – primary, faculty, staff, lead, alumni, etc.) whose involvement and support has made substantial contributions to the development and growth of the chapter and its members.
5. **Fraternity Man of the Year** – recognizes the fraternity man who has distinguished himself in service to and participation in the fraternity/sorority community.
6. **Sorority Woman of the Year** – recognizes the sorority woman who has distinguished herself in service to and participation in the fraternity/sorority community.

Chapter

1. **Outstanding Community Service Project** – recognizes a specific community service project (or series of projects) that is considered worthy of special recognition due to the scale, participation, originality, and/or benefit provided to the local or global community.
2. **Outstanding Philanthropic Endeavor** – recognizes a specific philanthropic event/initiative/project (or series of endeavors) that is considered worthy of special recognition due to the scale, participation, and/or benefit provided to the agency, organization, or cause.
3. **Outstanding Social Event/Activity** – recognizes a specific social event/initiative/activity (or series of endeavors) that is considered worthy of special recognition due to the scale, participation or creativity involved.



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4. **Innovation Award** – recognizes a specific initiative/program/event/project created during the award year that is considered worthy of special recognition due to its originality, creativity, and/or entrepreneurialism.
5. **Impact Award** – recognizes a specific initiative/program/event/project (or series of endeavors) that is considered worthy of special recognition due to the impact to the local, campus, or global community.
6. **Pokes Pride Award** – recognizes an individual or chapter who best embodies the spirit, pride, and tradition of University of Wyoming through specific actions, involvements, or events.
7. **Most Improved Award** – recognizes the chapter who, through intentional and substantial action, has shown significant improvement in overall chapter operations compared to prior years.